

DHLC Mortgage, LLC

Contact Shannon Brown (214) 501-5151 (phone), (972) 759-9795 (fax)

Repair Funds Request Form

This form along with receipts to be faxed into DHLC Mortgage, LLC, appropriate inspector will be contacted and a inspection will be scheduled with the borrower when this request is received

Date: _____ Property Address: _____
(Street, City, State & Zip)

Borrower's Name: _____ Borrower's Email: _____

Borrower's Contact phone #: _____

A LIEN RELEASE IS REQUIRED FROM ALL CONTRACT LABOR THAT IS SUBJECT TO REIMBURSEMENT

Description of Completed Repairs: All invoices and receipts MUST be attached or inspection will NOT be ordered.

Description as itemized on Scope of Work:	\$ Amount to be Drawn
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

Total Amount Requested \$ _____

Borrower's Signature: _____

How would you like reimbursement?:

Check (3-5 Days from approval) _____ Direct Deposit (2-3 days from approval) _____

*Wire (1-2 Days from approval) _____

*We will need your banks wiring info and account #. A wiring fee of \$25.00 will apply

Name of Bank: _____

Banks full Address: (City, State, Zip) _____

Name on the Account: _____

Acct. Holders Full Address: (City, State, Zip) _____

Account #: _____

Routing #: _____